THE HOTEL SCHOOL SYDNEY

Fee schedule 2013

	DOMESTIC STUDENT	INTERNATIONAL STUDENT
Individual unit price	$2,040	$2,250
Session tuition fee* (full time)	$8,160	$9,000
Total annual tuition fee	$16,320	$18,000

* Includes all printing, study guides, books of readings, paper, photocopying, email and internet access. Once an offer has been accepted all course fees become payable. Your enrolment may be cancelled if you do not pay instalments by the specified invoice dates.

FEE-HELP OPTION

FEE-HELP is a loan applied for by eligible fee-paying students (Australian citizens or those students with a Humanitarian Visa), approved by The Australian Government to help pay part or all of their tuition fees. This enables students to defer their tuition fees, for part of or for the duration of the course. Students repay their loan through the Australian Taxation Office (ATO) once their income is above the minimum threshold for compulsory repayment. Further information can be found at **www.goingtouni.gov.au**

PAYMENT OF FEES

By beginning of Session, fees must be paid prior to session commencement. Fees may be paid:

1. By cheque or money order, made payable to The Hotel School Sydney
2. By credit card, we accept ONLY Visa and MasterCard
   Form located on The Hotel School Sydney website downloads section
3. By direct transfer into our bank account; either internet, bank transfer or telegraphic transfer. Bank account details
   Title AIHM BSB 014 010 Account 837 094 379 Swift code ANZBAU3M

ALL PAYMENTS MUST BE ACCOMPANIED BY SCANNED REFERENCE INCLUDING STUDENT NAME OR INVOICE NUMBER AND EMAILED TO: thssfinance@scu.edu.au

INTERCONTINENTAL SYDNEY
HAYMAN GREAT BARRIER REEF
HYATT REGENCY SANCTUARY COVE A RESORT QUEENSLAND, AUSTRALIA
SANCTUARY COVE Love life
Bimbadgen Hunter Valley
Salzburg APARTMENTS
Marritz ALPINE

BACHELOR OF BUSINESS IN HOTEL MANAGEMENT

117 Macquarie Street Sydney NSW Australia 2000 | phone 61-2 8249 3200
email hotelschool@scu.edu.au | www.hotelschool.scu.edu.au

Southern Cross University

SCU CRICOS Provider Nos: NSW 01241G, WA 02621K, QLD 03135E Course Code 024239A

REFUND POLICY

Students shall be entitled to a refund of fees in the circumstances indicated below:

a) A full refund of fees will be paid if an offer of a place is withdrawn or the University is unable to provide the course. If, however the offer was made on the basis of incorrect or incomplete information supplied by the applicant, the University shall retain 10 per cent of fees for one study period (session, trimester or other designated study period) as well.

b) A full refund of fees will be paid if the student is excluded before the start of the study period.

c) If the Director of Student Services receives official notice of withdrawal from the student:

(i) Commencing students

More than four weeks before the start of the study period, all tuition fees paid are refundable less an administrative fee of 10 per cent of the tuition fee applicable to that study period plus a full refund of fees paid in advance in respect of a following study period;

(ii) Continuing students

Before the start of the study period, the student shall be entitled to a full refund of tuition fees applicable to the study period and a full refund of fees paid in advance in respect of a following study period;

(iii) Commencing and continuing students

i) On, or before the last day of the fifth week of the study period, the student shall be entitled to a refund of 50% of the fee applicable to that study period and a full refund of fees paid in advance in respect of a following study period.

(ii) After the last day of the fifth teaching week of the study period, the student will not be eligible for any refund of the fee applicable to that study period however, they will be eligible for a full refund of fees paid in advance in respect of a following study period.

d) If the Director of Student Services receives from a student official notice of withdrawal from a unit or units representing less than withdrawal from course:

(i) On or before the last day of the second teaching week of the study period the student shall be entitled to a full refund of the tuition fee applicable to that/those unit/s;

(ii) On or before the last day of the fifth week of the study period the student shall be entitled to a refund of 50 per cent of the fee applicable to that/those unit/s;

(iii) Beyond the fifth teaching week of the study period, the student shall not be eligible for a refund of the fee paid for that/those unit/s

e) If a course starts on the agreed day but the student does not start the course on that day (and has not previously withdrawn) the student is not entitled to a refund of fees unless the Director of Student Services receives from the student written notice of withdrawal from the course.

f) The refund of fees provided in (b) to (f) shall be paid to the student by the provider no later than 14 days after the day on which the offer of a place is withdrawn.

NB: The points listed in (b) to (f) above are compliant with the Education Service for Overseas Students Act 2000 s.27(3) and Education (Overseas Students) Regulation 1998 (QLD), Section 7(1)(d).